



**CT  
WGC**  
CONFERENCE  
2 0 1 0

**October 22 - 23, 2010  
Sheraton Hotel at  
Bradley International Airport  
Windsor Locks, CT**

***Registration Booklet***

You are cordially invited to attend the Connecticut Wing Conference and Annual Awards Banquet October 22 - 23rd, 2010 to be held at the Sheraton Hotel at Bradley International Airport.

The event will include:

Conference Seminars include Aerospace Education, Cadet Programs, Administration, Personnel, Public Affairs, Emergency Services

FAA Flying Safety Seminars

Gourmet buffet meals included in the conference price

Annual Awards Banquet presented in an Air Force Dining-Out format

Col. Howard E. Palmer Cadet Ball



# 2010 CTWG Conference Registration Form

LAST NAME - FIRST NAME - MIDDLE INITIAL \_\_\_\_\_

UNIT (IF APPLICABLE) \_\_\_\_\_

MAILING ADDRESS (Number and Street) \_\_\_\_\_

HOME PHONE NUMBER \_\_\_\_\_

ZIP CODE \_\_\_\_\_

CITY \_\_\_\_\_

STATE \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

**REGISTRATIONS MUST ARRIVE AT CTWG HQ BEFORE OCTOBER 8TH, 2010. LATE REGISTRATION PERIOD ENDS OCTOBER 15TH, 2010. ANY REGISTRATION ARRIVING AFTER OCTOBER 15TH, 2010 WILL BE RETURNED. NO WALK-INS WILL BE ACCEPTED AT THE DOOR.**

**CADET**

- CONFERENCE ONLY (\$25) (\$35 AFTER 08OCT10)
- BANQUET, INCLUDES BUFFET DINNER (\$45) (\$55 AFTER 08OCT10)
- CONFERENCE & BANQUET INCLUDES LUNCH & DINNER BUFFETS (\$70) (\$90 AFTER 08OCT10)
- SATURDAY MORNING BREAKFAST BUFFET (\$15) (\$20 AFTER 08OCT10)
- SUNDAY MORNING BREAKFAST BUFFET (\$15) (\$20 AFTER 08OCT10)

**ADULT**

- CONFERENCE ONLY, INCLUDES LUNCH BUFFET (\$35) (\$45 AFTER 08OCT10)
- BANQUET, INCLUDES BUFFET DINNER (\$60) (\$70 AFTER 08OCT10)
- CONFERENCE & BANQUET INCLUDES LUNCH & DINNER BUFFETS (\$95) (\$115 AFTER 08OCT10)
- SATURDAY MORNING BREAKFAST BUFFET (\$15) (\$20 AFTER 08OCT10)
- SUNDAY MORNING BREAKFAST BUFFET (\$15) (\$20 AFTER 08OCT10)

**MAKE CHECKS PAYABLE TO: CTWG CAP**

**TICKETS TO THE HOWARD E. PALMER ANNUAL CADET BALL SOLD SEPARATELY THROUGH THE CTWG CADET ADVISORY COUNCIL**

SEND THIS FORM AND YOUR CHECK TO:  
**CTWG CIVIL AIR PATROL**  
**P.O. BOX 1233**  
**MIDDLETOWN, CT 06457-1233**

Our guest speaker for the 2010 CTWG Conference is

**Our guest speaker will be announced soon.**

## **Activities for Non CAP Members**

The conference committee is currently working on a special trip for family members who may want to join us for the awards banquet, but would rather not spend the day in CAP workshops. Please feel free to contact Maj Joe Palys at [jpals@circle1marketing.com](mailto:jpals@circle1marketing.com) for the current status of these plans.

## **Directions and Hotel Information**

### **The Sheraton Hotel at Bradley International Airport**



Room Rate as follows:

\$89.00 (plus tax) per night

Ask for the CT Civil Air Patrol Block.

Group rate good until 08 OCT 2010.

Reservaton Desk:

**860-627-5311**

Online Reservations:

**<http://www.starwoodmeeting.com/StarGroupsWeb/booking/reservation?id=1008242747&key=A706F>**

**From East:** Take Interstate 84 West to I-91 North. Follow to Exit 40, towards the Airport Departures Level. The hotel is located just beyond Terminal A inside the airport.

**From North:** Take Interstate 91 South to Exit 40. Follow Route 20 to the Airport Departures Level. The hotel is located just beyond Terminal A inside the airport.

**From West:** Take I-84 East to I-91 North. Follow to Exit 40, towards the airport. The hotel is located on the Departures Level just beyond Terminal A inside the airport.

**From South:** Take I-91 North to Exit 40. Follow Route 20 to the Airport Departures Level. The hotel is located just beyond Terminal A inside the airport.

# Conference Schedule

## **Friday, October 22nd, 2010**

1900-2300hrs	Wing Commander's Reception (Invitation Only)	NEAM
1900-2300hrs	Col. Howard E. Palmer Cadet Ball	Amelia's

## **Saturday, October 23rd, 2010**

0700-0900hrs	Breakfast Buffet	TBD
0700-0900hrs	Registration	Front Hall
0900-1000hrs	General Assembly	Amelia's
1000-1050hrs	AFROTC PResentation for Cadets	Amelia's
	FAA Class/Operations Workshop	Ellsworth Room
	Squadron Staff Workshop	Hatheway Room
1100-1150hrs	Cadet Activity	Amelia's
	FAA Class/Operations Workshop	Ellsworth Room
	Squadron Staff Workshop	Hatheway Room
1200-1300hrs	Lunch Buffet	Amelia's
1300-1350hrs	Communications Class	Amelia's
	FAA Class/Operations Workshop	Ellsworth Room
	Squadron Staff Workshop	Hatheway Room
1400-1450hrs	Communications Class	Amelia's
	FAA Class/Operations Workshop	Ellsworth Room
	Squadron Staff Workshop	Hatheway Room
1500-1550hrs	Communications Class	Amelia's
	FAA Class/Operations Workshop	Ellsworth Room
	Squadron Staff Workshop	Hatheway Room
1600-1800hrs	Mid Afternoon Break	Front Hall
1800-1900hrs	Happy Hour	Amelia's
1900-2100hrs	Annual Awards Banquet	Amelia's
2100-2300hrs	Dance Floor Open ( <b>Live Band</b> )	Amelia's

## **Sunday, October 24th, 2010**

0700-0900hrs	Breakfast Buffet	TBD
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Schedule Subject to Change

# ***Uniforms of the Day***

## ***Wing Commander's Reception***

Service Dress Uniform, Corporate Dress Uniform, Blazer Uniform,  
Appropriate Civilian Attire

## ***General Assembly***

Service Dress Uniform, Corporate Dress Uniform, Blazer Uniform,  
Appropriate Civilian Attire

## ***Conference Seminars***

Long or Short Sleeve Blues Uniform or  
Corporate Uniform (White Shirt/Grey Slacks or Polo Shirt/Grey Slacks),  
Sweaters per CAPR39-1 with above combinations.  
Appropriate Civilian Attire

## ***Awards Banquet/Cadet Ball***

Mess Dress Uniform, Service Dress Uniform, Blazer Uniform,  
Semi Formal Uniform (Cadets Only), Appropriate Civilian Attire

# ***Alcoholic Beverages***

Alcoholic beverages will be available at both the Wing Commander's Reception and the Awards Banquet. All CAP members attending these events are required to adhere to CAPM52-16 as follows:

CAP cadets, regardless of age, will not possess, chew, or consume tobacco products, nor will they possess or consume alcoholic beverages or illegal drugs, in any form, while participating in any CAP activity.

Senior members should exercise discretion when drinking alcoholic beverages or using tobacco products at CAP activities when cadets are present. Seniors should avoid drinking alcohol or using tobacco at all times when they are directly working with cadets or when they are in a confined space with cadets. Additionally, seniors who are not working with cadets should avoid excessive alcohol consumption when they can reasonably expect to encounter cadets thereafter.

## **Breakfast Buffet Menu**

Fresh Fruit Platter  
Scrambled Eggs  
French toast  
Sausage Links  
Assorted Juices  
Freshly Brewed Coffee, Decaffeinated Coffee,  
Herbal Tea Assortment

**Breakfast Buffet Tickets are Available Separately on The Registration Form**

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## **Lunch Buffet Menu**

### **Turkey, Tuna and Roast Beef Wraps**

Soup of the Day  
Tossed Garden Salad  
Potato Salad  
Rolls and Butter  
Potato Chips  
Assorted Cookies  
Assorted pitchers of Soda  
Assorted Soda, Coffee and Tea

**The Lunch Buffet is Included in the Conference Fee**

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## **Dinner Buffet Menu**

### **Chicken Marsala and Beef Flank Steak**

Chef's Choice of Vegetable and Starch Side  
2 Soups  
Tossed Garden Salad  
Rolls and Butter  
Chef's Choice of Dessert  
Assorted Soda, Coffee and Tea

Cash Bar for Adults